

CITY OF TREYNOR
REGULAR CITY COUNCIL MEETING
TREYNOR COMMUNITY CENTER
JANUARY 9, 2024
7:00 PM

Mayor Hadfield called the regular meeting to order at 7:17 PM. Council Members present for roll call were Matt Saar, and Justus Brammer. David Waymire arrived at 7:17 PM. Absent: Adam Gau and Kyle Plumb. Also present: Employees-Michael Holton. Justin Horton was also present as a guest. Due to the unfavorable weather, Mayor Hadfield moved several items on the agenda to accommodate the schedule.

Agenda: Brammer moved to approve the agenda. Saar seconded. 3-ayes, motion carried.

Minutes: Brammer moved to approve the December 4, 2023, regular council minutes. Waymire seconded. 3-ayes, motion carried.

Monthly Reports: Holton updated the council on the monthly reports from the Pottawattamie County Sherriff's office and the Pottawattamie County Animal Control. No questions were asked.

Resolution 24-01-01 – Naming the Official Publication Newspaper for Treynor: Brammer moved to approve Resolution 24-01-01 – Naming the Official Publication Newspaper for Treynor as the Daily Nonpareil. Saar seconded. 3-ayes, motion carried.

Approval of Jen & June Boutique, LLC Alcohol License: Saar moved to approve the license. Waymire seconded. 3-ayes, motion carried.

Approval of December Pay Application for 2023 WWTF Upgrades – SRF Project #CS-1921091-01: Brammer moved to approve the pay application for CL Carroll in the amount of \$182,308.13. Saar seconded. 3-ayes, motion carried.

Approval of December Pay Application for Smith Petersen Law Firm and JEO Consulting for 2023 SRF Project #CS-191091-01: Brammer moved to approve the pay application for Smith Petersen Law Firm for \$322.00 and JEO Consulting Firm for \$13,539.87. Saar seconded. 3-ayes, motion carried.

Discussion of Hiring FT or PT Public Works: Holton updated the council on where PT inquiries are at this time. He informed that both Casey and Brad had contact with two others who would be willing to help with snow removal and that was encouraging. Holton acknowledged that FT requirements were still being gathered and that it would be better to revisit this in February.

Discussion on ISU & NU Strategic Planning Sessions: Holton informed the council that January 29th was set for strategic planning with the public with the assistance of Iowa State University and the University of Nebraska extension. It was agreed that a separate session for strategic planning with the city council would be needed.

Approval of lot line adjustment between Allen Hadfield and Brian Kalstrup: Holton reviewed the survey with the council explaining that the lot line adjustment was a formality of an agreed upon decision from years ago. Hadfield was able to explain the request further. Saar moved to approve the license. Brammer seconded. 3-ayes, motion carried.

Dollar General Sidewalk Update: Holton informed the council that the developer MSP Properties has refused to put in the sidewalk to the specification of the city. The correspondence has been relegated to Mitchol Pappan, owner, the city attorney, Joe Thornton, and City Administrator, Holton. At this time, it has been suggested that the sidewalk be put on hold and to possibly go after the performance bond that is held to ensure the completed work gets done.

City Administrator's Report: Due to the shortness of the meeting, Holton did not go to great lengths regarding the report. Saar asked Holton on the work that is being done on the old bank or Veridian offices. It was noticed that there was a garage being erected in the rear. Holton explained that the owner did not start the project with a building permit but had since filled one out and paid the penalties. He also informed the council that certain requirements were asked of the owner to perform for the building to meet minimal standards of zoning.

Mayor/Council Reports: Hadfield agreed that the mayoral appointments for committees could wait until February.

Public Comments: None.

Approval of 12/5/2023 – 1/8/2024 Payables/November Financials: Brammer moved to approve the payables and November financials as presented. Waymire seconded. 3-ayes, motion carried.

Payables:

Allen Hadfield	Mileage	383.18
Aqua-Chem	Chemicals	1017.77
BTC	Internet	220.48
Carmen Brower	UB Refund	21.33
Carrot-Top	Brackets	450.58
City of Treynor	Holiday/Petty Cash	1030.00
Civic Systems	Software/Service	5545.00
CL Carroll Co	WWTF Upgrades	304882.75
Colonial Life	Supplemental Ins	209.58
Connie Andersen	CC Dep	250.00
DH Pace Door Service	Service	5889.00
Display Sales	Supplies	405.20
Electric Pump	Supplies	398.20
Frontier Comm	Phone	202.81
IMWCA	Fees	396.00
Iowa Finance Authority	SRF Loan Interest	884.50
Iowa One Call	Locates	27.20

IPERS	Retirement	7040.28
ISG-Team	WWTF Upgrades	5306.50
JEO Consulting	Engineering	33656.25
Konica Minolta	Copier	180.99
MCI	Service	91.22
Menards	Supplies	61.27
MidAmerican Energy	Service	3688.79
Midwest Laboratories	Labs	868.60
MTS Inc	Garbage	7209.30
Payment Tech	Fees	150.79
Payplus/EBS	Health Insurance	724.78
Pottawattamie County		
Aud	Sheriff Contract	8913.50
Pottawattamie County Tre	Animal Control/Tags	1604.75
Power Tech	Services	1408.66
Prairie Mech Corp	Services	1966.72
Resource Rental Center	Equipment Rental	347.75
Sarah Whitaker	CC Dep	250.00
Scantron Corporation	Software/Service	400.40
Sherri Hackett	CC Dep	250.00
SIPspace	Phones	203.95
Smith Peterson Law	Services	893.57
The Daily Nonpareil	Publication	566.14
Todd Pettepier	CC Dep	250.00
Traci Black	CC Dep	250.00
Treasurer - St of Iowa	Wet Tax	483.95
Treasurer of Iowa	Taxes	1505.00
Treynor Fire District	Yearly Payment	28191.05
Treynor State Bank	HSA/Fees	330.00
United Healthcare	Life Insurance	50.25
United States Treasury	Taxes	11616.26
US Post Office	Postage	208.08
VISA	Supplies	1439.51
Volkens Farms	Well Easement	265.00
Wellmark	Health Insurance	9180.94
WIDA	Membership	2827.50
Xpress Bill Pay	Fees	269.96
	TOTAL	454865.29

Financials:

NOVEMBER

Fund	Revenue	Expenses
General	25298.86	40123.7
RUT	11423.31	13509.73
Emp Ben	3245.04	0.00

LOST	19674.50	0.00
TIF	120.39	0.00
Debt Serv	0.00	5706.25
Capital Impr	1553649.26	722163.50
Water	15477.01	11410.61
Sewer	15092.96	5424.78
Garbage	7246.27	7411.63
TOTAL	1651227.60	805750.20

Brammer moved to adjourn the meeting. Waymire seconded. 3-eyes, motion carried. The meeting was adjourned at 8:51 PM.

Allen Hadfield, Mayor

ATTEST:

Michael Holton, City Administrator/Clerk