

CITY OF TREYNOR
REGULAR CITY COUNCIL MEETING MINUTES
TREYNOR COMMUNITY CENTER
September 8, 2020
7:00 P.M.

Mayor Hadfield called the meeting to order at 7:02 p.m. Council Members present for roll call were Joe Fisher, Kyle Plumb, Justus Brammer, and Matt Saar. David Waymire was absent. Also present: Employees-Casey Baragary, Michael Holton, and Rachel Richardson. Guests-Sarah Whitaker and Daulton Gallup of Liberty Wrestling Entertainment.

Pledge of Allegiance

Agenda: Brammer moved to approve the agenda. Fisher seconded. 4-ayes, motion carried.

Minutes: Saar moved to approve the August 3, 2020 regular meeting minutes as presented. Brammer seconded. 4-ayes, motion carried.

Resolution 20-09-01 Requesting Reimbursement from the Iowa Covid-19 Government Relief Fund: Fisher moved to approve up to eligible amount. Brammer seconded. 4-ayes, motion carried.

Resolution 20-09-02 Approval of the City Street Financial Report: Plumb moved to approve the City Street Financial Report. Saar seconded. 4-ayes, motion carried.

Class C Liquor License for Treynor Recreation Area: Plumb moved to approve the Class C Liquor License for Treynor Recreation Area. Brammer seconded. 4-ayes, motion carried.

Community Center

- a. **Community Center Brick Façade:** Holton presented bid for the emergency replacement of the brick façade around the Community Center. The City would pay for 61% and Fire Department would pay for 39%. Brammer moved to approve the replacement of the brick façade around the Community Center for the total cost of \$38,500. Fisher seconded. 4-ayes, motion carried.
- b. **Community Center Rental Request:** Sarah Whitaker and Daulton Gallup from Liberty Wrestling Entertainment were present requesting to host an event at the Community Center November 1st for a wrestling event. The Council advised that the City would need a liability certificate in addition to the Rental Agreement. If the contract and certificate are in place, the event can be reserved.
- c. **Hire Cleaning/Janitorial Employee for Community Center:** Plumb moved to approve the hiring of Kara Paul for cleaning/janitorial for Community Center. Fisher seconded. 4-ayes, motion carried. Fisher moved to approve the wage of \$12 per hour for Kara Paul. Brammer seconded. 4-ayes, motion carried.

3rd Party Inspections for New Construction: Holton discussed options for 3rd party inspections for new construction by JDW Midwest. The following options were reviewed with the Council: Option A-Building Code Administration Service Rate and Option B-Hourly Building Code Service Rates. The Council discussed the fees of the current building permit which will help cover the cost of the inspection fee. Manager Holton and City Attorney Thornton to continue further study regarding City of Treynor's inspection procedures. Fisher moved to approve Option B hourly building code service rates as follows: Building/Deputy Official @ \$95/hr, Plans Examiner @ \$80/hr, Building Inspector @ \$75/hr, Permit Technician @ \$45/hr. Brammer seconded. 4-ayes, motion carried.

Skid Loader Agreement: The council discussed the John Deere Skid Steer Annual Governmental Agri-Vision Equipment Rental Agreement for a Large Frame New 324G for \$4,500. Discussion was held regarding purchase versus lease programs. Mayor Hadfield agreed to check into options next year when done with lease. Plumb moved to approve the agreement as presented. Brammer seconded. 4-ayes, motion carried.

Employee Handbook: Holton discussed updating the City employee handbook. Holton will set up a meeting with the Personnel Committee and present at the October meeting.

City Manager 6-month Evaluation per Agreement: Holton discussed his goals for his first 6 months as City Manager. Holton will meet with Mayor Hadfield and the Personnel Committee prior to the next Council Meeting for evaluation.

City Manager's Report: The written report was reviewed. Items discussed included August projects accomplished and projects continuing to work on in September. Holton discussed nuisance abatement procedures with Council. Council advised to issue letters when receiving complaints from residents when needed. Holton also discussed replacing the Community Center lighted sign in the current fiscal year. Holton will get a quote from Vital Signs to replace the electronic message marquee to present at a future Council meeting.

Mayor/Council Reports: Fisher requested to add dimmer lights to the bar area at the Community Center. Baragary will contact Power Tech to complete this request. Council will have a special meeting on a building permit and approval of substantial completion for the water project. Additional information needed from MER Engineering to see if substantial completion process was done on last year's water main project.

No Public Comments

Approval of 08/04/2020 – 09/08/2020 Payables/July Financials: Fisher moved to approve payables and financials as presented. Brammer seconded. 4-ayes, motion carried.

Payables:

Aqua-Chem	Chemicals	832.50
Core & Main LP	Parts	1000.00
Alisha Damgaard	Deposit Refund	250.00
Kathy Darrington	Deposit Refund	250.00
Driver Sewer & Water	Water Repairs	3600.00
Egan Supply Co	CC Supplies	55.76
Frontier Communications	Service	1007.90
Heartland Co-op	Fuel	490.93
Iowa One Call	Locates	21.60
Iowa Prison Industries	Signs	386.60
Iowa Rural Water Assoc	Training	320.00
IPERS	Retirement	3485.10
Iron Mountain	Keys	15.25
JEO Consulting Group	Wastewater Facility	1600.00
Steven Maguire	Utility Refund	30.48
MCI	Long Distance	84.58
Menards	Supplies	779.38
Michael Todd & Co	Posts	87.60
MidAmerican Energy	Sewer	3932.41
Midwest Laboratories	Labs	1235.00
MJS Concrete Solutions	Concrete Project 2020	25937.50
Municipal Supply	Supplies	2667.50
Estelle Nichols	Farmers Market Refund	100.00
Dana Nielsen	Utility Refund	46.39

Payment Tech	Credit Card Fees	104.52
PayPlus/EBS	Deductible-Health Ins	2828.99
Kyle Plumb	Utility Refund	23.79
Prairie Mechanical Corp	Annual Contract	808.00
Quill	Supplies	359.97
Scantron	City Hall-Software/Comp	10876.00
Smith Peterson Law Firm	Legal Fees	350.00
State Hygienic Lab	Lab Services	125.00
Storey Kenworthy	Utility Billing Cards	396.96
Treasurer-St of IA	Water Excise Tax	1411.00
Treasurer of Iowa	State Payroll Tax	921.00
Treynor State Bank	HSA Payment/Dep Slips	129.12
United Healthcare	Life Insurance	55.80
United States Treasury	Payroll Taxes	4900.46
USA Bluebook	Supplies	841.91
Utility Equipment Co	Supplies	775.58
Patty Vavra	Utility Refund	41.02
Veteran Equip & Trade	Snow Pusher	2195.00
VISA	Supplies/Postage	2467.45
Vital Signs	Repairs	180.00
Robin Volkens	Deposit Refund	250.00
Wellmark	Health Insurance	5966.67
Xpress Bill Pay	Fees	224.17
	Sub-Total	84448.89
Payroll	August Payroll	16549.68
	Total	100998.57

Financials:

Fund	JULY	
	Revenue	Expenses
General	4771.92	41742.40
RUT	15451.01	28312.52
Emp Ben	100.31	0.00
LOST	12013.41	0.00
Debt Serv	23.01	0.00
Capital Impr	0.00	178229.30
Water	16447.39	11172.63
Sewer	11126.95	17442.17
Garbage	5520.42	5297.95
TOTAL:	65454.42	282196.97

Fisher motioned to adjourn the meeting. Plumb seconded. 4-ayes, motion carried. Meeting was adjourned at 9:11 p.m.

Allen Hadfield, Mayor

ATTEST:

Michael Holton, City Manager/City Clerk